

# Crooksville Exempted Village School District Board of Education

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## Summary of Board of Education Meetings

### Organizational – Regular – Records Commission

To: Crooksville School Employees and News Media

From: Russ McGlothlin, Interim Superintendent

#### Organizational Board Meeting, Thursday, January 9, 2014

##### Treasurer's Recommendations

1. Mr. Troy Adams was elected President and Mrs. Alice Browning was elected Vice-President.
2. Mr. Kevin Weaver was appointed to the board's Legislative Liaison. Mr. Troy Adams and Mr. Sam Zinn were appointed to the Building and Grounds Committee. Mrs. Alice Browning and Mr. Kevin Weaver were appointed to the Finance Committee. Mr. Luke Gussler was appointed to the OSBA Student Achievement Liaison. Mr. Luke Gussler and Mr. Sam Zinn were appointed to the Athletic Committee.
3. Approved the Treasurer, Superintendent, and Board President to be the officers of the Records Commission and meet at least once every twelve (12) months to approve the Schedule of Records Retention and Disposition.
4. Designated the Treasurer to attend Public Records Training on behalf of each board member for the term he/she is elected to public office for 2013.
5. Approved the Treasurer's Public Official Bond with Travelers Casualty and Surety Company.
6. Approved coverage provided by the district's \$50,000 Public Employee Dishonesty Coverage issued by the Argonaut Insurance Company for the superintendent, board president, and other members of the board, assistant treasurer, secretaries, and cafeteria staff pursuant to board policy File: DH.
7. Set the **third Tuesday of each month at 6:30 p.m.** at the Crooksville Schools Administrative Center, 4065 School Drive as the date, time, and location for regular board of education meetings.

##### Superintendent's Recommendations

1. Authorized the Treasurer to pay bills, invest any of the district funds, request advance of all general fund tax collections as they occur, and to make appropriation modifications when necessary.
2. Authorized the Superintendent as the official district purchasing agent and representative of all federal and state programs.
3. Authorized the Superintendent, on behalf of the board, to accept employee resignations during times when board is not in session, subject to ratification by this Board. Such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
4. Authorized the Superintendent, during periods this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this board, subject to vote of ratification by board; upon ratification the employment shall be deemed effective as of the date and time of the employee's acceptance of the superintendent's offer and all prerequisite to employment has been met created by law or board policy.
5. Approved to utilize the Perry County Tribune as our main media source for records form Crooksville Exempted Village School District.

## **Regular Board Meeting, Thursday, January 9, 2014**

1. Adopted the board agenda
2. The Ohio School Boards Association recognized our school board members for outstanding dedication to public education. At this meeting the administration and staff of Crooksville Exempted Village School District presented the board members with a certificate in sincere appreciation for their willingness to serve.

### **Treasurer's Recommendations**

1. Waived the reading and approved the minutes of the regular meeting held December 17, 2013.
2. Approved the financial reports ending December 31, 2013.
3. Adopted the resolution accepting the amounts and rates by the budget Commission and authorizing the necessary tax levies and direct the Treasurer to certify them as clerk to the county auditor.
4. Approved the invoice for the Ohio School Board Association membership dues for 2014 as presented.

### **Superintendent's Recommendations**

1. Appointed Kevin Weaver to the Mid-East Career and Technology Centers Board of Education for a three year term of office to commence on January 13, 2014 and expire December 31, 2017.
2. Approved to renew membership with Metropolitan Educational Council (MEC).
3. Approved to renew annual membership with the Perry County Chamber of Commerce.
4. Approved memorandum of understanding to extend teacher evaluation deadline to February 28, 2014.
5. Amended motion 2013-094 memorandum of understanding between (OAPSE) AFSCME Local 4, AFL-CIO, Local 655 for Article 11 – Insurance & Health Benefits, 11.05 Eligibility.
6. Hired Duane Searls as a classified substitute including substitute bus driver for the remaining 2013-2014 school year.
7. Adopted board policy File: DG Depository of Funds (Deposit of Public Funds – Cash Collection Points)
8. Approved administrative support staff - assistant treasurer's salary revision.
9. The board set Tuesday, February 18, 2014 at 6:30 pm for the regular board of education meeting at the Crooksville K-7 Media Center, Crooksville, OH 43731.

## **Records Commission Meeting, Tuesday, January 9, 2014**

1. Approved the Schedule of Records Retention and Disposition at the required records commission meeting. The commission officers will make every effort to prevent these record series from being destroyed, transferred, or otherwise disposed of in violation of this schedule and that no record will knowingly disposed of which pertains to any pending case, claim, action or request.