

# Crooksville Exempted Village School District Board of Education

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## Summary of Board of Education Meetings

To: Crooksville School Employees and News Media  
From: Matt Sheridan, Superintendent  
Date: January 8, 2019 – Organizational and Regular Meetings

Mrs. Rhonda Moyer agreed to be the President Pro Tempore to call the meeting to order and preside through the election of officers.

### Organization of Board for 2019

1. Rhonda Moyer was elected President and Alice Browning was elected Vice-President.
2. Bryan Hartley was appointed to the board's Legislative Liaison. Kevin Weaver and Alice Browning were appointed to the Building and Grounds Committee. Alice Browning and Rhonda Moyer were appointed to the Finance Committee. Kevin Weaver was appointed to the OSBA Student Achievement Liaison. Sam Zinn and Bryan Hartley were appointed to the Athletic Committee.
3. Approved the Treasurer, Superintendent, and Board President to be the officers of the Records Commission and meet at least once every twelve (12) months to approve the Schedule of Records Retention and Disposition.
4. Designated the Treasurer to attend Public Records Training on behalf of each board member for the term he/she is elected to public office for 2019.
5. Approved the Treasurer's Public Official Bond with Travelers Casualty and Surety Company which ends August 1, 2023.
6. Approved coverage provided by the district's \$100,000 Public Employee Dishonesty Coverage issued by the EMC Insurance Company for the superintendent, board president, and other members of the board, assistant treasurer, secretaries, and cafeteria staff; Treasurer Dishonesty Coverage at \$250,000 pursuant to board policy.
7. Set the third Tuesday of each month at 6:30 p.m. at the various Crooksville Schools locations (high school maker space, K-8 media center, and/or the administration office) as the date, time, and location for regular board of education meetings.
8. Authorized the Treasurer to pay bills, invest any of the district funds, request advance of all general fund tax collections as they occur, and to make appropriation modifications when necessary.
9. Authorized the Superintendent as the official district purchasing agent and representative of all federal and state programs.
10. Authorized the Assistant Treasurer to serve as the credit card compliance officer.
11. Authorized the Superintendent, on behalf of the board, to accept employee resignations during times when board is not in session, subject to ratification by this Board. Such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
12. Authorized the Superintendent, during periods this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this board, subject to vote of ratification by board; upon ratification the employment shall be deemed effective as of the date and time of the employee's acceptance of the superintendent's offer and all prerequisite to employment has been met created by law or board policy.
13. Approved to utilize the Perry County Tribune as our main media source for records from Crooksville Exempted Village School District.

14. Approved to recognize independent accountants; Mr. Andrew Fackler, CPA and Mr. Michael Dudgeon, CPA, to provide the booster organizations' annual review and agree to pay all costs associated with such review per board policy File: KMB Relations with Booster Organizations.

### Regular Board Meeting

#### School Board Recognition Month

During the month of January the Ohio School Boards Association recognizes our school board members for outstanding dedication to public education. The administration and staff of Crooksville Exempted Village School District presented the board members with certificates in sincere appreciation for their willingness to serve.

#### Treasurer's Recommendations

1. Waived the reading and approved the minutes of the regular board meeting held December 18, 2018 as presented by the Treasurer.
2. Approved the financial reports for December 31, 2018 as presented.
3. Approved the new grant AASA/Sourcewell Helping Kids Mini Grant Program.
4. Approved the resolution to use Star Ohio as an investment account.
5. Amended motion #2018-107 to correct medical insurance rates and term life rates.

#### Superintendent's Recommendations

1. Superintendent presented the board with the Semiannual Hazing and Bullying Incident Report and the Semiannual Credit Card Report.
2. Approved the second reading and adopted the following revised board policies:

File: GBK      Smoking on District Property by Staff Members  
File: JFCG      Tobacco use by Students

3. Approved \$100.00 donation from Mark Downey to the Crooksville Hall Of Fame.
4. Approved the 2019 membership with the Ohio Education Policy Institute.
5. Amended motion #2018-112 to correct Madison Bates teacher's contract with correct degree and amount.
6. Accepted Shelia Brown's resignation as custodian to clean administrative office and bus garage.
7. Accepted John Gardner's resignation as K-8 Assistant Principal.
8. The Board set **Tuesday, February 19, 2019 at 6:30 pm** for the regular board meeting, Tax Budget Hearing, Public Hearing to address the 2019-2020 School Calendar, and Record Commission Meeting at the Crooksville High School Maker Space.