

Crooksville Exempted Village School District Board of Education

Summary of Board of Education Meetings

To: Crooksville School Employees and News Media
From: Kevin Smith, Superintendent
Date: January 12, 2021 – Organizational and Regular Meetings

Mrs. Alice Browning agreed to be the President Pro Tempore to call the meeting to order and preside through the election of officers.

Organization of Board for 2021

1. Alice Browning was elected President and Timothy Frash was elected Vice-President.
2. Bryan Hartley was appointed to the board's Legislative Liaison. Justin Frame and Sam Zinn were appointed to the Building and Grounds Committee. Alice Browning and Tim Frash were appointed to the Finance Committee. Alice Browning was appointed to the OSBA Student Achievement Liaison. Justin Frame and Bryan Hartley were appointed to the Athletic Committee.
3. Approved the Treasurer, Superintendent, and Board President to be the officers of the Records Commission and meet at least once every twelve (12) months to approve the Schedule of Records Retention and Disposition.
4. Designated the Treasurer to attend Public Records Training on behalf of each board member for the term he/she is elected to public office for 2021.
5. Approved coverage provided by the district's \$100,000 Public Employee Dishonesty Coverage issued by the EMC Insurance Company for the superintendent, board president, and other members of the board, assistant treasurer, secretaries, and cafeteria staff; Treasurer Dishonesty Coverage at \$250,000 pursuant to board policy.
6. Set the third Tuesday of each month at 6:30 p.m. at the various Crooksville Schools locations (high school maker space, K-8 media center, and/or the administration office) as the date, time, and location for regular board of education meetings.
7. Authorized the Treasurer to pay bills, invest any of the district funds, request advance of all general fund tax collections as they occur, and to make appropriation modifications when necessary.
8. Authorized the Superintendent as the official district purchasing agent and representative of all federal and state programs.
9. Authorized the Assistant Treasurer to serve as the credit card compliance officer.
10. Authorized the Superintendent, on behalf of the board, to accept employee resignations during times when board is not in session, subject to ratification by this Board. Such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
11. Authorized the Superintendent, during periods this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this board, subject to vote of ratification by board; upon ratification the employment shall be deemed effective as of the date and time of the employee's acceptance of the superintendent's offer and all prerequisite to employment has been met created by law or board policy.
12. Approved to utilize the Perry County Tribune as our main media source for records from Crooksville Exempted Village School District.
13. Approved to recognize independent accountants; Mr. Andrew Fackler, CPA and Mr. Michael Dudgeon, CPA, to provide the booster organizations' annual review and agree to pay all costs associated with such review per board policy File: KMB Relations with Booster Organizations.

Regular Board Meeting

School Board Recognition Month

During the month of January the Ohio School Boards Association recognizes our school board members for outstanding dedication to public education. At this time the administration and staff of Crooksville Exempted Village School District presented the board members with certificates in sincere appreciation for their willingness to serve.

Treasurer's Recommendations

1. Waived the reading and approved the minutes of the regular board meeting held December 22, 2020 as presented by the Treasurer.
2. Approved the financial reports for December 31, 2020 as presented.

Superintendent's Recommendations

1. Superintendent presented the board with the Semiannual Hazing and Bullying Incident Report and the Semiannual Credit Card Report.
2. Approved the stipend from Muskingum University for Tammy White for hosting field experience.
3. Approved the following donations:

Rushville United Methodist Church	\$120.00	Kindergarten 200 Fund
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4. Approved the agreement to purchase Pitney Bowes leased equipment.
5. Approved the agreements with Pitney Bowes for annual coverage for maintenance and postage meter rental contracts.
6. Approved the stipend from Ohio University for Melissa Sheets for hosting field experience.
7. Approved the service agreement with Energy Optimizers.
8. Accepted Jr. High Track Coach, Chad Trussell's teacher's supplemental contract resignation.
9. Accepted Varsity Assistant (JV) Volleyball Coach, Courtney Barnhart's pupil activity resignation.
10. Awarded Nathan Van Meter with a one year Teacher's Supplemental contract for the 2021-2022 school year as Head Boys Golf Coach.
11. Awarded Casey Vallee with a pupil activity contract for Head Softball Coach for the 2021-2022 school year.
12. Awarded Courtney Barnhart with a pupil activity contract for Head Volleyball Coach for the 2021-2022 school year.
13. The Board set **Tuesday, February 16, 2021 at 6:30 pm** for the regular board meeting, Tax Budget Hearing, Public Hearing to address the 2021-2022 School Calendar, and Record Commission Meeting at the Crooksville Schools Administration Center, 4065 Ceramic Way, Crooksville, OH 43731.