

Crooksville Exempted Village School District Board of Education

Summary of Board of Education Meetings

To: Crooksville School Employees and News Media
From: Kevin Smith, Superintendent
Date: January 9, 2024 – Organizational and Regular Meetings

Mr. Sam Zinn agreed to be the President Pro Tempore to call the meeting to order and preside through the election of officers.

Organization of Board for 2024

- 1) Alice Browning was elected President and Timothy Frash was elected Vice-President.
- 2) Rhonda Moyer was appointed to the board's Legislative Liaison. Justin Frame and Sam Zinn were appointed to the Building and Grounds Committee. Alice Browning and Rhonda Moyer were appointed to the Finance Committee. Justin Frame was appointed to the OSBA Student Achievement Liaison. Justin Frame and Sam Zinn were appointed to the Athletic Committee.
- 3) Approved the Treasurer, Superintendent, and Board President to be the officers of the Records Commission and meet at least once every twelve (12) months to approve the Schedule of Records Retention and Disposition.
- 4) Designated the Treasurer to attend Public Records Training on behalf of each board member for the term he/she is elected to public office for 2024.
- 5) Approved coverage provided by the district's \$100,000 Public Employee Dishonesty Coverage issued by the EMC Insurance Company for the superintendent, board president, and other members of the board, assistant treasurer, secretaries, and cafeteria staff; Treasurer Dishonesty Coverage at \$250,000 pursuant to board policy.
- 6) Set the third Tuesday of each month at 6:30 p.m. at the administration office as the date, time, and location for regular board of education meetings.
- 7) Authorized the Treasurer to pay bills, invest any of the district funds, request advance of all general fund tax collections as they occur, and to make appropriation modifications when necessary.
- 8) Authorized the Superintendent as the official district purchasing agent and representative of all federal and state programs.
- 9) Authorized the Assistant Treasurer to serve as the credit card compliance officer.
- 10) Authorized the Superintendent, on behalf of the board, to accept employee resignations during times when board is not in session, subject to ratification by this Board. Such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
- 11) Authorized the Superintendent, during periods this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this board, subject to vote of ratification by board; upon ratification the employment shall be deemed effective as of the date and time of the employee's acceptance of the superintendent's offer and all prerequisite to employment has been met created by law or board policy.
- 12) Approved to utilize the Perry County Tribune as our main media source for records from Crooksville Exempted Village School District.
- 13) Approved to recognize independent accountants; Mr. Andrew Fackler, CPA and Mr. Michael Dudgeon, CPA, to provide the booster organizations' annual review and agree to pay all costs associated with such review per board policy File: KMA Relations with Support Organizations.

Regular Board Meeting

School Board Recognition Month

During the month of January, the Ohio School Boards Association recognizes our school board members for outstanding dedication to public education. At this time the administration and staff of Crooksville Exempted Village School District presented the board members with certificates in sincere appreciation for their willingness to serve.

Treasurer's Recommendations

- 1) Waived the reading and approved the minutes of the regular board meeting held December 19, 2023 as presented by the Treasurer.
- 2) Approved the financial reports for December 31, 2023 as presented.
- 3) Approved appropriation amendment.
- 4) Approved the VSP BUY-UP plan.
- 5) Approved fund transfer.
- 6) Approved fund advance.

Superintendent's Recommendations

- 1) Superintendent presented the board with the Semiannual Hazing and Bullying Incident Report and the Semiannual Credit Card Report.
- 2) Approved the first reading of board policies to be adopted and revised.

File: JECBB-R

Admission of Interdistrict Transfer Students

- 3) Approved the second reading of board policies to be adopted and revised.

File: BBFA

Board Member Conflict of Interest

File: EF/EFB

Food Services Management/Free and
Reduced-Price Food Services

File: GBI

Staff Gifts and Solicitations

File: GCE

Part-Time and Substitute Professional
Staff Employment

File: GCPD

Suspension and Termination of Professional
Staff Members

File: IGD

Cocurricular and Extracurricular Activities

File: IGDJ

Interscholastic Athletics

File: IIA

Instructional Materials

File: IL

Testing Programs

File: KGB

Public Conduct on District Property

File: KJA

Distribution of Materials in the Schools

- 4) Approved the College Credit Plus Memorandum of Understanding and the Data Sharing Agreement with Zane State College for the 2024-2025 school year.
- 5) Adopted job description #300 athletic equipment manager.
- 6) Approved the following donation:

Donation From:

Crooksville Athletic Boosters

Amount

\$250.00

To

Hall of Fame

- 7) Approved to support the Fair School Funding Plan, Inc.
- 8) Approved stipend provided by Muskingum University for cooperating teacher.

- 9) The Board set **Tuesday, February 20, 2024 at 6:30 pm** for the regular board meeting, Tax Budget Hearing, Public Hearing to address the 2024-2025 School Calendar, and Record Commission Meeting at the Crooksville Schools Administration Center, 4065 Ceramic Way, Crooksville, OH 43731.