

CROOKSVILLE HIGH SCHOOL



2017-2018

SCHEDULING GUIDE

Crooksville High School

4075 Ceramic Way

Crooksville, OH 43731

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Kevin Smith, Principal

www.crooksville.k12.oh.us

Dear CHS Parents/Guardians and Students:

Welcome to the Crooksville High School 2017-2018 Course Description & Scheduling Guide. We are pleased to provide students with this robust, well-rounded curriculum that includes some exciting new choices, including many Dual Enrollment (College Credit Plus) options, many elective offerings, and more flexible paths for students to achieve their educational goals at Crooksville High School and beyond.

Students and parents should read this guide carefully, and are urged to please seek direction from teachers and guidance staff when any questions arise. Interests, abilities, future plans, and graduation requirements should all be considered when selecting classes.

Careful planning will allow you to make the most of your opportunities in high school and will enable you to transition smoothly into the world of work, higher education or whatever career path you intend to pursue.

Kevin Smith, Principal

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Scheduling Process Overview

TASK	TIMEFRAME	EXPLANATION	RESPONSIBILITY
Core teacher recommendations	January	Teachers recommend the following year's course of study for each student	Core teacher and student
Scheduling procedure orientation	March	Students will attend an orientation (within the school day), during which they will learn about the expectations, procedures and deadlines of the scheduling process	School staff and student
Creation & verification of tentative (paper-pencil)schedule request	April	Students, with advice from teachers, create tentative schedule requests and obtain signature of approval from parents or guardians	Student and parent
Scheduling requests ¹	April	Courses requested online by each student (during advisory periods)	Student and advisory teacher
Verification of requests	April-May	Each student will receive a printout of courses requested to check for accuracy	Student and parent
Create sections ²	May	Number of students requests totaled and sections created	School staff
Create master schedule	May	Number of sections for each course and teacher availability	School staff
Computer generates student schedule/ Counselors fix schedule conflicts ³	May-August	Schedules created randomly by computer; Counselors fix schedule conflicts	Technology department/ Guidance
Students schedules complete	August	Student pick up their schedules at CHS prior to the first day of school	Student and parent

¹This step determines how many requests there are for each course.

²This step takes the number of requests for each core class and converts those numbers into the number of sections of each core class that will be taught, by whom, and when. Then this step will take the number of requests for each elective course and convert those numbers into the number of sections of each elective course that will be taught, by whom, and when. Some students may have to use alternate course selections at this stage because courses with too few student requests will not be offered.

³Courses may be in conflict with one another when the computer creates the student's schedule. Alternate courses may have to be used at this time.

Scheduling Procedures

Progress Book

Student grades and attendance information are available to students and parents through Progress Book. Click on the link on our school homepage or go to <https://parent.laca.org>.

Post High School Pathways

TRACK	EXPLANATION	HS CURRICULUM	OTHER REQUIREMENTS
WORK FORCE AFTER HIGH SCHOOL	Find/continue a job after graduation	Completion of graduation/ obtain high school diploma Follow general curriculum	Semester-based occupational preparatory classes
MILITARY	Learn a skill while serving your country in any branch of the service	Completion of graduation/ obtain high school diploma Follow general curriculum	ASVAB
TECHNICAL SCHOOL (MID-EAST CAREER CENTER)	Become qualified/work toward certification in a specific trade while obtaining your high school diploma	Completion of graduation/ obtain high school diploma Follow general curriculum	Prerequisites for Mid-East Career Center (See page 9) Program-specific placement exams may be required Licensing exams are often required
TWO-YEAR COLLEGE	Earn an associate's degree at a two-year school after obtaining your high school diploma	Completion of graduation/ obtain high school diploma Follow general or college prep curriculum	ACT or SAT required for most programs
FOUR-YEAR COLLEGE	Earn a bachelor's degree at a college or university after obtaining your high school diploma	Completion of graduation/ obtain high school diploma Follow college prep curriculum	ACT or SAT College-specific or major-specific placements exams are often required

What it takes to earn an Ohio diploma: Class of 2018 and Beyond

House bill 487 updated Ohio’s graduation requirements to ensure that all students are ready for success in college and work. The new requirements take effect with students entering the ninth grade in the 2014-2015 school year (Class of 2018). Additionally, every student in the Class of 2018 and beyond will have the opportunity to take a nationally-recognized college admission exam free of charge in Grade 11. The honors diploma remains another option for students.

CURRICULUM REQUIREMENTS

English	4 units ¹	Social Studies	3 units ⁴	Additional requirements: Fine Arts ⁶ Economics/financial literacy ⁶
Mathematics	4 units ¹	Electives	5 units ⁵	
Physical Education	½ unit ²	Health	½ unit	
Science	3 units ³			

END-OF-COURSE EXAMS

All students enrolled in the following course will take End-of-Course Exams:

Algebra I	Geometry	American History
Integrated math I	English I	American Government
Integrated math II	English II	Biology

Students taking dual enrollment courses in physical science, American history or American government may take assessments aligned to those courses in lieu of end-of-course exams to avoid double testing.

GRADUATION TESTING REQUIREMENTS

Earn a cumulative passing score of at least 18 on seven end-of-course exams.	-OR-	Earn a “remediation-free” score on a nationally recognized college admission exam such as ACT or SAT. The state of Ohio will pay for all 11 th grade students in the Class of 2018 and beyond to take the exam free of charge.	-OR-	Earn a State Board of Education approved, industry recognized credential or a state-issued license for practice in a career and achieve a score that demonstrates workforce readiness and employability on a job skills assessment.
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¹Mathematics units must include 1 unit of algebra II or the equivalent of algebra II.

²School districts may adopt a policy that would exempt students who, during high school, participate in interscholastic athletics, band or cheerleading for two full seasons or an approved Junior Reserve Officer Training Corps (JROTC) program for two years from the physical education requirement. Students must take another course of at least 60 contact hours in its place.

³Science units must include 1 unit of physical sciences, 1 unit of life sciences and 1 unit advanced study in one or more of the following sciences: chemistry, physics, or other physical science; advanced biology or other life science; physical geology, or other earth or space science.

⁴Social studies units must include ½ unit of American history and ½ unit of American government.

⁵Electives must include any combination of foreign language, fine arts, business, career-technical education, family and consumer sciences, technology, agricultural education or English language arts, mathematics, science, or social studies courses not otherwise required.

⁶All students must receive instruction in economics and financial literacy during grades 9-12 and must complete at least 2 semesters of fine arts taken any time in grades 7-12. Students following a career-technical pathway are exempted from the fine arts requirement.

⁷The State Board of Education may decide to include an algebra II end-of-course examination in place of the algebra I end-of-course exam beginning for students entering ninth grade on or after July 1, 2016.

Diploma with Honors Requirements

Students need to fulfill all but one of the applicable criteria for the Diploma with Honors						
SUBJECT	ACADEMIC DIPLOMA WITH HONORS CLASSES 2011 AND BEYOND	CAREER-TECHNICAL DIPLOMA WITH HONORS CLASSES 2012 AND BEYOND				
ENGLISH	4 units	4 units				
MATH	4 units, including Algebra I, Geometry, Algebra II or the equivalent and another higher level course or a four-year sequence of courses that contain equivalent content	4 units, including Algebra I, Geometry, Algebra II or the equivalent and another higher level course or a four-year sequence of courses that contain equivalent content				
SCIENCE	4 units, including physics and chemistry	4 units, including two units of advanced science***				
SOCIAL STUDIES	4 units	4 units				
FOREIGN LANGUAGE	3 units (must include no less than 2 units for which credit is sought), i.e., 3 units of one language or 2 units each of two languages	n/a				
FINE ARTS	1 unit	n/a				
ELECTIVES	n/a	4 units of Career-Technical minimum. Program must lead to an industry recognized credential, apprenticeship, or be part of an articulated career pathway which can lead to post-secondary credit				
GPA	3.5 on a 4.0 scale	3.5 on a 4.0 scale				
ACT/SAT SCORE (Excluding scores from the writing sections)*	27 ACT/1210 SAT	27 ACT/1210 SAT				
ADDITIONAL ASSESSMENT	n/a	Achieve proficiency benchmark established for appropriate Ohio Career Technical Competency Assessment or equivalent				
<p>Diploma with Honors requirements pre-suppose the completion of all high school diploma requirements in the Ohio Revised Code including:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; text-align: center;">½ unit physical education**</td> <td style="width: 50%; text-align: center;">½ unit in American history</td> </tr> <tr> <td style="text-align: center;">½ unit health</td> <td style="text-align: center;">½ unit in American government</td> </tr> </table>			½ unit physical education**	½ unit in American history	½ unit health	½ unit in American government
½ unit physical education**	½ unit in American history					
½ unit health	½ unit in American government					
* Writing sections of either standardized test should not be used in the calculation of this score.						
** SB 311 allows school districts to adopt a policy exempting students who participate in interscholastic athletics, marching band or cheerleading for two full seasons or two years of JROTC from the physical education requirement.						
*** Advanced science refers to courses in the Ohio Core that are inquiry-based with laboratory experiences and align with the 11/12 th grade standards (or above) or with an AP science course, or with the new high school syllabi, or with an entry-level college course (clearly preparing students for a college freshman-level science class, such as anatomy, botany, or astronomy), or contain material above the current OGT level.						

**WORK FORCE TRACK
COURSE RECOMMENDATIONS**

SUBJECT AREA	STATE MINIMUM	COURSE RECOMMENDATIONS			
		9	10	11	12
English Language Arts	4 units	English I	English II	English III	English IV
Health	½ unit	Health			
Mathematics	4 units	Algebra	Geometry	Algebra II	Life Skills Math
Physical Education	½ unit	Physical Education			
Science	3 units	Biology	Physical Science	Science Elective	
Social Studies	3 units	Modern World History	American History	American Government	
Electives	5 units	Art , Spanish, Band, Etc. ¹			
Other Requirements:					
Economics and Financial Literacy					
Fine Arts					
¹ Electives should be used to satisfy any other graduation requirements.					

**CAREER CENTER TRACK
COURSE RECOMMENDATIONS**

SUBJECT AREA	STATE MINIMUM	RECOMMENDATIONS OF COURSES TO BE COMPLETED AT CHS PRIOR TO TRANSFER TO CAREER CENTER ¹			
		9	10	11	12
English Language Arts	4 units	English I	English II	Career Center	Career Center
Health	½ unit	Health		Career Center	Career Center
Mathematics	4 units	Algebra	Geometry	Career Center	Career Center
Physical Education	½ unit	Physical Education		Career Center	Career Center
Science	3 units	Biology	Physical Science	Career Center	Career Center
Social Studies	3 units	Modern World History	American History	Career Center	Career Center
Electives	5 units	Electives ²		Career Center	Career Center
Other Requirements:					
Economics and Financial Literacy					
Fine Arts					
¹ Mid-East Career and Technology Centers offer several academic courses in all content areas if students have not met recommendations when applying.					
² Electives should be used to satisfy any other graduation requirements prior to enrollment at the Career Center. Students following a career-technical pathway are exempted from the fine arts requirement.					

**COLLEGE TRACK
COURSE RECOMMENDATIONS**

SUBJECT AREA	STATE MINIMUM	COURSE RECOMMENDATIONS			
		9	10	11	12
English Language Arts	4 units	English I	English II	English III OR Composition I(CCP)	English IV OR Composition II(CCP)
Health	½ unit	Health			
Mathematics	4 units	Algebra	Geometry	Algebra II	Pre-Calculus (CCP)
Physical Education	½ unit	Physical Education			
Science	3 units	Biology	Physical Science	Chemistry	Anatomy/ Physiology OR Physics I /Physics II (CCP)
Social Studies	3 units	Modern World History	American History	American Government	US History OR Western Civilizations I (CCP)
Electives	5 units ¹	Art , Spanish, Band, Etc.			
Other Requirements: Economics and Financial Literacy Fine Arts					
¹ Two-year minimum requirement of foreign language (three years same language recommended). Fine arts can be taken any year. A computer course which teaches work processing, spreadsheets, and databases should be completed.					
CCP College Credit Plus					

**ACCELERATED TRACK
COURSE RECOMMENDATIONS**

SUBJECT AREA	STATE MINIMUM	COURSE RECOMMENDATIONS				
		8	9	10	11	12
English Language Arts	4 units	English I	English II	English III OR Comp I (CCP)	English IV OR Comp II (CCP)	Technical Writing OR Public Speaking OR Business Commun. (CCP)
Health	½ unit	Health				
Mathematics	4 units	Algebra	Geometry	Algebra II	Pre-Calculus (CCP)	College Algebra OR Calculus OR College Algebra (CCP)
Physical Education	½ unit	Physical Education				
Science	3 units		Biology	Physical Science	Chemistry Anatomy/Physiology OR Biology OR Physics I /Physics II (CCP)	Anatomy/Physiology OR Biology OR Physics I /Physics II (CCP)
Social Studies	3 units		Modern World History	American History	American Government US History OR Western Civilizations I (CCP)	US History OR Western Civilizations I (CCP)
Electives	5 units ¹	Art , Spanish, Band, Etc.				

Other Requirements:

Economics and Financial Literacy
Fine Arts

¹Two-year minimum requirement of foreign language (three years same language recommended). Fine arts can be taken any year. A computer course which teaches work processing, spreadsheets, and databases should be completed.

CCP College Credit Plus

2017-2018 CHS Daily Schedule

PERIOD	BEGINS	ENDS
1 st	7:30	8:14
2 nd	8:17	9:01
FLEX	9:04	9:38
3 rd	9:41	10:25
4 th	10:28	11:12
5 th	11:15	11:59
6 th	12:02	12:46
7 th	12:49	1:33
8 th	1:36	2:20

Lunch Periods		
5 th	11:15	11:45
6 th	12:02	12:32

	Lunch	Advisory
5 th	11:15 – 11:45	11:45 – 11:59
6 th	12:02 – 12:32	12:32 – 12:46



COURSE DESCRIPTIONS

YEARBOOK/PUBLICATIONS			
Course #	1148		
Pre-requisite	Recommendation from your English teacher Permission from Mrs. Miller		
Grades Available	10, 11, 12	Elective	Yes
Credit	1.00	Suggested Tracks	Two-year college Four-year college Honors
Course Length	Year	Fee	None
Description: Students will have required work designing the high school yearbook. Students will learn photography, graphic design, typography, and public relations. Students will be required to sell ads, interview individuals, work on fundraising, and take pictures of school events. A large amount of work for this class happens outside of class.			

ART 1			
Course #	1500		
Pre-requisite			
Grades Available	9, 10, 11, 12	Elective	Yes
Credit	1.00	Suggested Tracks	All
Course Length	Year	Fee	\$10.00
Description: Students will learn both techniques and vocabulary associated with visual art. This class builds a foundation for higher level art courses. Students will experience composition, color, drawing, still life, perspective, printmaking, painting, sculpture, class discussions and an art history research paper due every nine weeks. Out of class assignments consist of sketching and writing assignments.			

PAINTING			
Course #			
Pre-requisite	Must have passed Art 1 with a B- Permission from the teacher		
Grades Available	10, 11, 12	Elective	Yes
Credit	.50	Suggested Tracks	All
Course Length	Semester	Fee	\$10.00
Description: Students will learn advanced art techniques in painting and watercolor. Students will also be expected to participate in class discussions, and learning about history, and vocabulary associated with painting. Out of class work consists of sketching and writing assignments, along with a research project due every nine weeks.			



DIGITAL MEDIA			
Course #			
Pre-requisite	Must have passed Art 1 with a B- Permission from the teacher		
Grades Available	10, 11, 12	Elective	Yes
Credit	.50	Suggested Tracks	All
Course Length	Semester	Fee	\$10.00
Description: This course would cover different parts of digital art media. Student will learn both techniques and vocabulary related to art. Topics would consist of but are not limited to: digital photography, graphic design, typography, and using graphic tablets to create original art works. Out of class assignments consist of sketching and an art history research paper due every nine weeks.			

INDEPENDENT ART			
Course #			
Pre-requisite	Permission from the teacher		
Grades Available	11, 12	Elective	Yes
Credit	.50 or 1.00	Suggested Tracks	Two-year college Four-year college Honors
Course Length	Semester or Year	Fee	\$10.00
Description: This is an advanced level art course for student who would like to explore the possibility of art as a career or college major. You will be accepted based on your talent, maturity level and interest in art. Students will concentrate on making a portfolio for college and art competitions. Each project requires a two page sketchbook, which will outline the different ideas for the project. When creating projects, you may be allowed to choose your art medium. You can only use the same art medium twice in a year's time. The mediums you can choose are (but not limited to) Pencil, Charcoal, Pastel, Oil Pastel, Markers, Colored Pencils, Acrylic, Oil Paint, Watercolor, Linocut, Woodcut, Sculpture, and Graphic Art. There will be a required art history project each nine weeks.			

INTRODUCTION TO GRAPHIC DESIGN AND LAYOUT			★CCP
Course #	CPT 1580		
Pre-requisite	Must meet college partner requirements.		
Grades Available	10, 11, 12	Elective	Yes
Credit	3.00	Suggested Tracks	Two-year college Four-year college Honors
Course Length	Semester	Fee	None
Description: Introduces students to design and layout concepts that make an effective presentation. Topics of instruction will include layout, type design, color usage, scaling photographs and artwork, design of various documents, and integration with written work. An introduction to the use of desktop publishing software will also be included. Classwork will contribute to a required student portfolio.			



ENGLISH FLOW CHART				
Grade Level	9 th	10 th	11 th	12 th
Track	English I*	English II*	English III*	English IV*
WORK FORCE CAREER CENTER MILITARY (3 Credits Required)		Technical Writing (E) Public Speaking (E) Journalism (E)	Technical Writing (E) Public Speaking (E) Journalism (E)	Technical Writing (E) Public Speaking (E) Journalism (E)
2-YEAR COLLEGE 4-YEAR COLLEGE (3 Credits Required)	English I* Technical Writing (E) Public Speaking (E) ★CCP	English II* Technical Writing (E) Public Speaking (E) Journalism (E) ★CCP	English III* Technical Writing (E) Public Speaking (E) Journalism (E) ★CCP	English IV* Technical Writing (E) Public Speaking (E) Journalism (E) ★CCP
HONORS DIPLOMA (3 Credits Required)	English I* Technical Writing (E) Public Speaking (E) ★CCP	English II* Technical Writing (E) Public Speaking (E) Journalism (E) ★CCP	English III* Technical Writing (E) Public Speaking (E) Journalism (E) ★CCP	English IV* Technical Writing (E) Public Speaking (E) Journalism (E) ★CCP
*End of Course Exam attached to class				
Bold indicates course required for graduation				
(E) Indicates elective course				


COURSE DESCRIPTIONS

ENGLISH I			
Course #	1110		
Pre-requisite	Passing grade in 8 th grade Language Arts		
Grades Available	9	Elective	No
Credit	1.00	Suggested Tracks	All
Course Length	Year	Fee	None
Description: Students will read, write, and reflect on a multitude of texts including fiction, nonfiction, drama, and poetry. Students will spend the year improving their reading, writing, and grammar skills with a variety of lessons and techniques. Students will also explore the relevance of all texts and be able to apply the readings of their own lives, asking serious questions concerning universal life experiences that we all share. The class will employ a high level of rigor and help build a foundation for quality study habits and classroom organization skills.			

ENGLISH II			
Course #	1120		
Pre-requisite	None		
Grades Available	9, 10	Elective	No
Credit	1.00	Suggested Tracks	All
Course Length	Year	Fee	None
Description: Students will study various types of literature, poetry, formal and informal writing styles. Students will begin building their vocabulary with vocabulary lessons. Students will participate in independent reading and writing workshops. Projects and presentations are also a part of this class. Class discussions will take place in many forms for short stories, novels and other forms of literature. All of the skills outlined in the 10 th grade Language Arts standards will be covered in this course.			

ENGLISH III			
Course #	1130		
Pre-requisite	None		
Grades Available	10, 11	Elective	No
Credit	1.00	Suggested Tracks	All
Course Length	Year	Fee	None
Description: During their junior year, students will focus on American Literature. Students will be expected to read multiple plays, novels, short stories and non-fiction from the 16 th -21 st centuries. In addition, students will complete a variety of assignments, stressing application and synthesis of complex ideas. Projects will include an array of writing, reading, and oral presentations. Student will conduct research using technology and traditional print. Also, students are expected to have a good grasp of the conventions of the English language.			



ENGLISH IV			
Course #	1140		
Pre-requisite	None		
Grades Available	11, 12	Elective	No
Credit	1.00	Suggested Tracks	All
Course Length	Year	Fee	None
Description: During their senior year, students will focus on British Literature. Students will be expected to read multiple plays, novels, short stories and non-fiction from the 16 th -21 st centuries. In addition, students will complete a variety of assignments, stressing application and synthesis of complex ideas. Projects will include an array of writing, reading, and oral presentations. Student will conduct research using technology and traditional print. Students must complete a 5-7 page research paper to receive credit for the class. Also, students are expected to have a good grasp of the conventions of the English language.			

JOURNALISM			
Course #	1135		
Pre-requisite	None		
Grades Available	10, 11, 12	Elective	Yes
Credit	1.00	Suggested Tracks	All
Course Length	Year	Fee	None
Description: Students will be reporting, editing, and publishing a student newspaper to be routinely released throughout the year. The class will be covering the important events of CHS as well as writing over the items of interest that a student would care for. The publication will contain a mixture of hard news stories, editorials, profile, and other items of relevance. Students are expected to meet deadlines, but also build upon the fundamentals of writing.			

ENGLISH COMPOSITION			★CCP
Course #	COM 1110		
Pre-requisite	Must be taken with The American Short Story Must meet college partner requirements		
Grades Available	11, 12	Elective	Yes
Credit	3.00	Suggested Tracks	2-Year College 4-Year College Honors
Course Length	Semester	Fee	None
Description: Provides practice in sound organization and effective expression of ideas in original expository and argumentative compositions as well as the research paper. Extensive discussion of rhetorical modes and editing techniques.			



TECHNICAL WRITING			★CCP
Course #	COM 1140		
Pre-requisite	Must meet college partner requirements		
Grades Available	10, 11, 12	Elective	Yes
Credit	3.00	Suggested Tracks	2-Year College 4-Year College Honors
Course Length	Semester	Fee	None
Description: Applies the principles of good writing in industrial and academic reporting, with emphasis on the techniques of presenting information graphically as well as in clear, concise, written form.			

BUSINESS COMMUNICATIONS			★CCP
Course #	COM 1160		
Pre-requisite	Must meet college partner requirements		
Grades Available	10, 11, 12	Elective	Yes
Credit	3.00	Suggested Tracks	2-Year College 4-Year College Honors
Course Length	Semester	Fee	None
Description: Applies the principles of good writing to on-the-job and personal business letters, formal business reports and other types of business correspondence. Areas covered include proper letter format and strategies of reader oriented letter writing (e.g. effective employment applications, orders, inquiries, adjustments, refusals, memos) as well as research, oral presentations and assessment of career goals.			

PUBLIC SPEAKING			★CCP
Course #	COM 2110		
Pre-requisite	Must meet college partner requirements		
Grades Available	10, 11, 12	Elective	Yes
Credit	3.00	Suggested Tracks	2-Year College 4-Year College Honors
Course Length	Semester	Fee	None
Description: Covers the analysis, formation, organization, development and delivery of ideas and attitudes within contemporary issues by means of audience analysis and dialogue. Various rhetorical modes and group projects are also included.			



COMPOSITION AND LITERATURE			★CCP
Course #	COM 2400		
Pre-requisite	Must be taken with British Literature I Must meet college partner requirements		
Grades Available	12	Elective	Yes
Credit	3.00	Suggested Tracks	2-Year College 4-Year College Honors
Course Length	Semester	Fee	None
Description: Builds on the writing foundational skills introduced in COM 1110 and emphasized critical thinking and communication skills to promote skilled academic writing. Using literature as the course content, students focus upon essay writing in multiple genres. This course aims to develop the student's ability to communicate ideas about literature effectively by using the principles of the writing process.			

THE AMERICAN SHORT STORY			★CCP
Course #	LIT 2250		
Pre-requisite	Must be taken with English Composition Must meet college partner requirements		
Grades Available	11, 12	Elective	Yes
Credit	3.00	Suggested Tracks	2-Year College 4-Year College Honors
Course Length	Semester	Fee	None
Description: Centers around American authors and their themes. These themes are often a reflection of the author's education, experiences and social milieu. The course will focus on the historical, social, philosophical and theological implications of the stories.			

BRITISH LITERATURE I			★CCP
Course #	LIT 2301		
Pre-requisite	Must be taken with Composition and Literature		
Grades Available	12	Elective	Yes
Credit	3.00	Suggested Tracks	2-Year College 4-Year College Honors
Course Length	Semester	Fee	None
Description: Provides an introductory survey of British literature, spanning from the Old English period to the Early Modern or Renaissance period. In this course, students will be introduced to a variety of literary styles (poetry, essay, drama), and to the historical contexts from which these literary works came. This course requires analytical and critical reading and writing, mastery of objective knowledge of the texts, and culminates in a research project focusing on a specific text from the early period of British literature.			

HEALTH & WELLNESS

COURSE DESCRIPTIONS

HEALTH			
Course #	1700		
Pre-requisite	None		
Grades Available	9, 10	Elective	No
Credit	.50	Suggested Tracks	All
Course Length	Semester	Fee	None
Description: This course is designed to assist students in their awareness of social, mental, physical, and emotional well-being. Includes topics such as managing stress, personal care, infectious/non-infectious diseases, substance abuse, reproduction and basic emergency first-aid.			

PHYSICAL EDUCATION			
Course #	1710		
Pre-requisite	None		
Grades Available	9, 10	Elective	No
Credit	.25	Suggested Tracks	All
Course Length	Semester	Fee	None
Description: This course uses both individual lifetime sports and team sports to teach the components of physical fitness. Students will be expected to participate daily, record fitness progress, pass a physical fitness test, and create a personal exercise plan that incorporates the components of physical fitness.			

PHYSICAL DEVELOPMENT			
Course #	1746		
Pre-requisite	None		
Grades Available	9, 10, 11, 12	Elective	Yes
Credit	.25	Suggested Tracks	All
Course Length	Semester	Fee	None
Description: This course offers an individualized conditioning program, including weight training and running. Students will be expected to participate daily, record fitness progress, pass a physical fitness test, and create a personal exercise plan that incorporates the components of physical fitness.			



HEALTH & WELLNESS

TEAM SPORTS			
Course #	1750		
Pre-requisite	Physical Education		
Grades Available	11, 12	Elective	Yes
Credit	.25	Suggested Tracks	All
Course Length	Semester	Fee	None
Description: This course incorporates team sports and physical fitness testing to teach the components of physical fitness. Students will be expected to participate daily, record fitness progress and pass a physical fitness test.			

MEDICAL TERMINOLOGY			★CCP
Course #	HLTH 1210		
Pre-requisite	ENGL 1500		
Grades Available	11, 12	Elective	Yes
Credit	2.00	Suggested Tracks	2-Year College 4-Year College Honors
Course Length	Semester	Fee	None
Description: Provides a study of the vocabulary used by medical personnel. Basic prefixes, suffixes, root words, and combining vowels are emphasized as the foundation for mastery.			



MATH FLOW CHART				
Grade Level	9 th	10 th	11 th	12 th
Track				
WORK FORCE CAREER CENTER MILITARY (4 Credits Required)	Applied Algebra*	Algebra I*	Geometry* Life Skills Math (E)	Algebra II OR Math Applications Life Skills Math (E)
	Algebra I*	Geometry*	Algebra II OR Math Applications Math Concepts ** Life Skills Math (E)	Algebra II OR Math Applications Math Concepts ** Life Skills Math (E)
2-YEAR COLLEGE 4-YEAR COLLEGE (4 Credits Required)	Algebra I* ★CCP	Geometry* ★CCP	Algebra II OR Math Applications Math Concepts ** Life Skills Math (E) ★CCP	Algebra II OR Math Applications Math Concepts ** Life Skills Math (E) ★CCP
HONORS DIPLOMA (4 Credits Required)	Algebra I* Geometry* ★CCP	Geometry* Algebra II Life Skills Math (E) ★CCP	Algebra II Life Skills Math (E) ★CCP	Algebra II Life Skills Math (E) ★CCP
*End of Course Exam attached to class **By placement only Bold indicates course required for graduation (E) Indicates elective course				



COURSE DESCRIPTIONS

APPLIED ALGEBRA			
Course #			
Pre-requisite	By placement only		
Grades Available	9	Elective	No
Credit	1.00	Suggested Tracks	Work Force/Career
Course Length	Year	Fee	None*
Description: This is the first course in a high school sequence addressing content through concrete models and real-world situations and with less emphasis on symbol-manipulation and formal mathematical structure.			

ALGEBRA I			
Course #	1230		
Pre-requisite	Teacher placement only		
Grades Available	8, 9	Elective	No
Credit	1.00	Suggested Tracks	All
Course Length	Year	Fee	None
Description: This is a complete program for the student in the first year of formal algebra. The course content will be in accordance with the Ohio's learning standards for Algebra. This course will include relationships between quantities and reasoning with equations, linear and exponential relationships, descriptive statistics, expressions and equation, and quadratic functions and modeling. *A scientific calculator is required.			

ALGEBRA II			
Course #	1235		
Pre-requisite	C- or higher in Algebra I AND Geometry		
Grades Available	10, 11, 12	Elective	No
Credit	1.00	Suggested Tracks	All
Course Length	Year	Fee	None
Description: This course meets the requirements for the Ohio's learning standards for a third year course. Topics include quadratic functions (including complex numbers), polynomial functions, rational functions, exponential and logarithmic functions, sequences and series with applications in counting principles as well as basic probability, conic sections, and trigonometry including the unit circle. Students will also learn the use of a graphic calculator. *A graphing calculator is required.			



GEOMETRY			
Course #	1240		
Pre-requisite	Algebra I		
Grades Available	9, 10, 11	Elective	No
Credit	1.00	Suggested Tracks	All
Course Length	Year	Fee	None
Description: This is a comprehensive program for the student covering the first year of formal geometry. The course content will be in accordance with the Ohio's learning standards for Geometry. The course will include the fundamentals of geometry, applying geometric concepts in modeling situations, geometric measurement and dimension, expressing geometric properties with equations, similarity, right triangles and trigonometry, circles, understanding and applying theorems about lines and angles, experiment with transformations in the plane, and understanding congruence in terms of rigid motions. It is designed to help students think and apply these concepts using higher order understanding, relevant learning, and logical thinking.			

MATH CONCEPTS			
Course #			
Pre-requisite	By placement only		
Grades Available	10, 11, 12	Elective	No
Credit	1.00	Suggested Tracks	All
Course Length	Year	Fee	None
Description: Course designed specifically as intervention for students who have taken and not yet reached the proficient standard on the end of course exam. Prepares students to take the test, includes little or no new significant content, and is remedial in nature.			

MATH APPLICATIONS			
Course #			
Pre-requisite	Algebra I, Geometry		
Grades Available	11, 12	Elective	Yes
Credit	1.00	Suggested Tracks	Work Force/Career 2-Year College 4-Year College
Course Length	Year	Fee	None
Description: The third course in a high school sequence addressing content through concrete models and real-world situations and with less emphasis and symbol-manipulation and formal mathematical structure.			



LIFE SKILLS MATH			
Course #	1280		
Pre-requisite	None		
Grades Available	10, 11, 12	Elective	Yes
Credit	1.00	Suggested Tracks	All
Course Length	Year	Fee	None
Description: This course will focus on financial literacy of real world math skills. Students will cover topics such as calculating interest, stock prices, completing taxes, budgeting and balancing financial accounts, planning for retirement, as well as calculating home/auto loan payments and interest. *Can be 4 th year math for Work Force track only.			

COLLEGE ALGEBRA			★CCP
Course #	MATH 1340		
Pre-requisite	Must meet college partner requirements AND have a C- or better in Algebra II.		
Grades Available	10, 11, 12	Elective	Yes
Credit	4.00	Suggested Tracks	2-Year College 4-Year College Honors
Course Length	Year	Fee	None
Description: Topics include radicals and rational exponents, equations and inequalities, functions and graphs, polynomial and rational functions, exponential and logarithmic functions, and systems of equations. A graphing calculator is required.			

TRIGONOMETRY			★CCP
Course #	MATH 1350		
Pre-requisite	Must meet college partner requirements AND have a C- or better in Algebra II.		
Grades Available	11, 12	Elective	Yes
Credit	4.00	Suggested Tracks	2-Year College 4-Year College Honors
Course Length	Year	Fee	None
Description: Topics include factoring algebraic expressions, operations involving algebraic fractions, laws of exponents, roots and radicals, linear equations and graphs, simultaneous linear equations, and right triangle trigonometry. A scientific calculator is required.			



STATISTICS		★CCP	
Course #	MATH 2270		
Pre-requisite	Must meet college partner requirements AND have a C- or better in Algebra II.		
Grades Available	11, 12	Elective	Yes
Credit	3.00	Suggested Tracks	2-Year College 4-Year College Honors
Course Length	Year	Fee	None
<p>Description: Equips student with understanding of statistical concepts dealing with the processing and interpretation of numerical information. Basic statistical applications including measures of central tendencies and variations, probability, sampling, hypothesis testing, and correlation analysis will be studied. A scientific or graphing calculator is required.</p>			

PERFORMING ARTS

COURSE DESCRIPTIONS

CHOIR			
Course #	1550		
Pre-requisite	None		
Grades Available	9, 10, 11, 12	Elective	Yes
Credit	1.00	Suggested Tracks	All
Course Length	Year	Fee	None
Description: This is a year-long course that explores choral music from a wide variety of cultures and time periods through study and performance. The core curriculum emphasizes the basics of vocal technique, sight-reading, music theory, and music history. Student in Chorale are expected to participate in scheduled evening concerts as a major part of their grade.			

MARCHING BAND/CONCERT BAND			
Course #	1560		
Pre-requisite	Middle School Band		
Grades Available	9, 10, 11, 12	Elective	Yes
Credit	1.00	Suggested Tracks	All
Course Length	Year	Fee	None
Description: Marching Band provides students with a balanced and comprehensive study of music. Instruction is designed so that students are enabled to connect, examine, define, try, extend, refine, and integrate music study into other subject areas. All members of the marching band program are required to participate in after school activities. All members of band are encouraged, but not required, to study privately. Attendance is required at all rehearsals, performances and competitions unless excused by the Director as they are used as assessment tools as per the Ohio Standards and Benchmarks for music education. All students who elect to take the Marching Band class must participate in the Summer Band Camp in preparation for the fall marching activities and performances.			



SCIENCE FLOW CHART				
Grade Level	9 th	10 th	11 th	12 th
Track	Biology*	Physical Science*	Environmental Science (E)	Environmental Science (E)
WORK FORCE CAREER CENTER MILITARY (3 Credits Required)	Astronomy (E) Forensics (E)	Astronomy (E) Forensics (E)	Astronomy (E) Forensics (E)	Astronomy (E) Forensics (E)
2-YEAR COLLEGE 4-YEAR COLLEGE (3 Credits Required)	Biology* Astronomy (E) Forensics (E) ★CCP	Physical Science* Astronomy (E) Forensics (E) ★CCP	Environmental Science (E) Astronomy (E) Anatomy/Physiology (E) Chemistry (E) Forensics (E) ★CCP	Environmental Science (E) Astronomy (E) Anatomy/Physiology (E) Chemistry (E) Forensics (E) ★CCP
HONORS DIPLOMA (3 Credits Required)	Biology* Astronomy (E) Forensics (E) ★CCP	Physical Science* Astronomy (E) Forensics (E) ★CCP	Environmental Science (E) Astronomy (E) Anatomy/Physiology (E) Chemistry (E) Forensics (E) ★CCP	Environmental Science (E) Astronomy (E) Anatomy/Physiology (E) Chemistry (E) Forensics (E) ★CCP
*End of Course Exam attached to class				
Bold indicates course required for graduation				
(E) Indicates elective course				


COURSE DESCRIPTIONS

FORENSICS			
Course #	1350		
Pre-requisite	None		
Grades Available	9, 10, 11, 12	Elective	Yes
Credit	.50	Suggested Tracks	All
Course Length	Semester	Fee	None
Description: Study of physical evidence used to prosecute modern cases including ballistics, tool marks, hairs and fibers, body fluids, DNA, tire impressions, teeth marks, fingerprints, shoe impressions, paint and glass fragments and the procedures used for the collection and preservation of these items.			

PHYSICAL SCIENCE			
Course #	1360		
Pre-requisite	Biology		
Grades Available	10	Elective	No
Credit	1.00	Suggested Tracks	All
Course Length	Year	Fee	None
Description: Physical science introduces students to key concepts and theories that provide a foundation for further study in other sciences and advanced science disciplines. Physical science comprises the systematic study of the physical world as it relates to fundamental concepts about matter, energy and motion. A unified understanding of phenomena in physical living, Earth and space systems in the culmination of all previously learned concepts related to chemistry, physics, and Earth and space science, along with historical perspective and mathematical reasoning. This course is an inquiry-based laboratory experience that engages students in asking valid scientific questions and gathering and analyzing information.			

BIOLOGY			
Course #	1370		
Pre-requisite	Passing grade in 8 th grade Science		
Grades Available	9	Elective	No
Credit	1.00	Suggested Tracks	All
Course Length	Year	Fee	None
Description: This course investigates the composition, diversity, complexity, and interconnectedness of life on Earth. Fundamental concepts of heredity and evolution provide a framework through inquiry-based instruction to explore the living world, physical environment and the interactions within and between them. Students engage in investigations to understand and explain the behavior of living things in a variety of scenarios that incorporate scientific reasoning, analysis, communication skills and real-world applications.			



ENVIRONMENTAL SCIENCE			
Course #	1378		
Pre-requisite	Biology		
Grades Available	11, 12	Elective	Yes
Credit	1.00	Suggested Tracks	All
Course Length	Year	Fee	None
Description: Environment science incorporates biology, chemistry, physics, and physical geology and introduces students to key concepts, principles and theories within environmental science. Investigations are used to understand and explain the behavior of nature in a variety of inquiry and design scenarios that incorporate scientific reasoning, analysis, communication skills and real-world applications.			

ANATOMY AND PHYSIOLOGY			
Course #	1382		
Pre-requisite	Biology		
Grades Available	11, 12	Elective	Yes
Credit	1.00	Suggested Tracks	2-Year College 4-Year College Honors
Course Length	Year	Fee	None
Description: This is an advanced science course that introduces students to human anatomy and physiology, with emphasis on the 11 body systems and how they are interrelated. It involves an in-depth study of anatomical and medical terminology, along with the structure and physiological processes of all the human body systems. This course is inquiry, activity and laboratory based, with a 4 week comparative dissection using a cat. This course requires an extensive amount of time, effort, reading and memorization. Successful completion will require dedication and commitment from the student.			

CHEMISTRY			
Course #	1385		
Pre-requisite	Physical Science		
Grades Available	11, 12	Elective	Yes
Credit	1.00	Suggested Tracks	All
Course Length	Year	Fee	None
Description: Introduces students to key concepts and theories that provide a foundation for further study in other sciences as well as advanced science disciplines. Investigations are used to understand and explain the behavior of matter in a variety of inquiry and design scenarios that incorporates scientific reasoning, analysis, communication skills and real-world applications. An understanding of leading theories and how they have informed current knowledge prepares students with higher order cognitive capabilities of evaluation, prediction, and application.			



ASTRONOMY				★CCP
Course #	ASTR 1880			
Pre-requisite	Must meet college partner requirements			
Grades Available	10, 11, 12	Elective	Yes	
Credit	3.00	Suggested Tracks	2-Year College 4-Year College Honors	
Course Length	Semester	Fee	None	
Description: This class is an inquiry-based science course which will focus on the fundamental study of the universe. It will primarily explore the nature of weather patterns, moon phases, seasons, stars and galaxies. Students will explore these phenomena through a sequence of lab activities where they will make observations, analyze data, do research and problem solve in order to develop an understanding of how these forces of nature affect Earth.				

CONCEPTS IN BIOLOGY				★CCP
Course #	BIO 1090			
Pre-requisite	Must meet college partner requirements One year of high school biology or chemistry			
Grades Available	11, 12	Elective	Yes	
Credit	4.00	Suggested Tracks	2-Year College 4-Year College Honors	
Course Length	Semester	Fee	None	
Description: Introduces molecular and cellular concepts, metabolism, energy, genetics, and basic comparative physiology. "C" grade policy applies for a student in a health program. All students enrolled in BIO1090 must also sign up for a section of BIO1090 lab.				

PHYSICS I				★CCP
Course #	PHYS 2010			
Pre-requisite	Must meet college partner requirements			
Grades Available	11, 12	Elective	Yes	
Credit	4.00	Suggested Tracks	2-Year College 4-Year College Honors	
Course Length	Semester	Fee	None	
Description: Covers the mechanics of solids and liquids, mechanical waves, sound, and heat. Mechanics is the branch of physics that is concerned with describing the behavior of objects that are in motion or at rest. Topics covered in Physics I include physics math, kinematics, Newton's Laws of Motion, forces, uniform circular motion, work, energy, impulse and momentum, rotational motion, materials analysis, the physics of fluids, simple harmonic motion, mechanical waves, sound, heat, temperature, thermal physics, and the kinetic theory of gases. Physics I builds the foundation for understanding the topics covered in Physics.				



PHYSICS II		★CCP	
Course #	PHYS 2020		
Pre-requisite	Must meet college partner requirements		
Grades Available	11, 12	Elective	Yes
Credit	4.00	Suggested Tracks	2-Year College 4-Year College Honors
Course Length	Semester	Fee	None
Description: Physics 2020 covers the topics of electricity, circuits, magnetism, optics, quantum physics, special relativity, modern physics, and astronomy. Physics II builds on the foundation formed in Physics I and is the second half of a full-year introductory physics sequence.			

SOCIAL STUDIES FLOW CHART				
Grade Level	9 th	10 th	11 th	12 th
Track				
WORK FORCE CAREER CENTER MILITARY (3 Credits Required)	Modern World History History of Film (E) Ohio History (E)	Modern World History American History* History of Film (E) Ohio History (E)	American History* American Government* History of Film (E) Ohio History (E)	American Government* History of Film (E) Ohio History (E)
2-YEAR COLLEGE 4-YEAR COLLEGE (3 Credits Required)	Modern World History History of Film (E) Ohio History (E) ★ CCP	American History* American Government* History of Film (E) Ohio History (E) ★ CCP	American Government* American National Government (CCP) History of Film (E) Ohio History (E) ★ CCP	American National Government History of Film (E) Ohio History (E) ★ CCP
HONORS DIPLOMA (3 Credits Required)	Modern World History American History* History of Film (E) Ohio History (E) ★ CCP	American History* American Government* OR American National Government (CCP) History of Film (E) Ohio History (E) ★ CCP	American Government* History of Film (E) Ohio History (E) ★ CCP	History of Film (E) Ohio History (E) ★ CCP

*End of Course Exam attached to class

Bold indicates course required for graduation

(E) Indicates elective course


SOCIAL STUDIES
COURSE DESCRIPTIONS

MODERN WORLD HISTORY			
Course #	1400		
Pre-requisite	None		
Grades Available	9	Elective	No
Credit	1.00	Suggested Tracks	All
Course Length	Year	Fee	None
Description: Examines world events from 1600 to the present. It explores the Industrial Revolution and the forces that led to world domination by European powers. Students will analyze revolutions and independence movements using primary and secondary sources.			

AMERICAN HISTORY			
Course #	1405		
Pre-requisite	None		
Grades Available	9, 10, 11	Elective	No
Credit	1.00	Suggested Tracks	All
Course Length	Year	Fee	None
Description: This course explores the continued development of the United States from the period of Reconstruction through the Cold War and beyond. Highlights of the course include the Industrial Revolution, Progressivism, World War I, and World War II.			

AMERICAN GOVERNMENT			
Course #	1410		
Pre-requisite	Modern World History American History		
Grades Available	11, 12	Elective	No
Credit	1.00	Suggested Tracks	All
Course Length	Year	Fee	None
Description: Explores how the American people govern themselves at national, state and local levels of government. It also explores the fundamentals that guide individuals and nations as they make choices about how to use limited resources to satisfy their wants and needs.			

OHIO HISTORY			
Course #			
Pre-requisite	None		
Grades Available	9, 10, 11, 12	Elective	Yes
Credit	.50	Suggested Tracks	All
Course Length	Semester	Fee	None
Description: In this class, students will learn about the history, geography, government and economy of their state and nation. They will learn about important places, people, and physical features located in the state where they live. Students will begin to understand how ideas and events from the past have shaped Ohio and the United States today. The focus will be on what makes Ohio one of the greatest states in the United States.			

HISTORY OF FILM			
Course #	1440		
Pre-requisite	None		
Grades Available	9, 10, 11, 12	Elective	Yes
Credit	.50	Suggested Tracks	All
Course Length	Semester	Fee	None
Description: In this class, you are a film critic looking at history through the eyes of Hollywood. Seeing why directors and film makers want to either change your aspect on history or glorify the stories of those from the past.			

AMERICAN HISTORY TO 1877			★CCP
Course #	HST 1610		
Pre-requisite	Must meet college partner requirements		
Grades Available	10, 11, 12	Elective	Yes
Credit	3.00	Suggested Tracks	2-Year College 4-Year College Honors
Course Length	Semester	Fee	None
Description: Provides the student with the basic historical structures in the United States from its discovery to Reconstruction. Specific insights will be gained through intensive study of moments in the nation's development and crises, discovery and colonialism, the decade of discontent and revolution, the founding of the republic, the institution of slavery, manifest destiny, the Civil War and Reconstruction.			

AMERICAN NATIONAL GOVERNMENT			★CCP
Course #	POLS 1010		
Pre-requisite	Must meet college partner requirements		
Grades Available	10, 11, 12	Elective	Yes
Credit	3.00	Suggested Tracks	2-Year College 4-Year College Honors
Course Length	Semester	Fee	None
<p>Description: American National Government is an introduction to the nature, purpose, and structure of the national government in the United States. The process of and participants in the creation of public policy are emphasized, including a citizen's role in a democracy. The positive and negative aspects of broad participation are compared.</p>			



SPANISH FLOW CHART				
Grade Level	9 th	10 th	11 th	12 th
Track				
WORK FORCE CAREER CENTER MILITARY (3 Credits Required)				
2-YEAR COLLEGE 4-YEAR COLLEGE (3 Credits Required)	Spanish I (E)	Spanish II (E)	Spanish III (E)	Spanish IV (E)
HONORS DIPLOMA (3 Credits Required)	Spanish I (E)	Spanish II (E)	Spanish III (E)	Spanish IV (E)
*End of Course Exam attached to class Bold indicates course required for graduation (E) Indicates elective course				

COURSE DESCRIPTIONS

Spanish I			
Course #	1160		
Pre-requisite	C+ or higher in 8 th grade English Teacher recommendation		
Grades Available	9, 10, 11, 12	Elective	Yes
Credit	1.00	Suggested Tracks	2-Year College 4-Year College Honors
Course Length	Year	Fee	None
Description: First course of a four-year program designed to develop students' reading, writing, listening, and speaking skills in Spanish through interpretive listening and reading, interpersonal communication, and presentational reading and writing. The course will also increase students' knowledge of the culture of the Spanish-speaking world.			



Spanish II			
Course #	1170		
Pre-requisite	B- or higher in Spanish I Teacher recommendation		
Grades Available	10, 11, 12	Elective	Yes
Credit	1.00	Suggested Tracks	2-Year College 4-Year College Honors
Course Length	Year	Fee	None
Description: Second course of a four-year program designed to develop students' reading, writing, listening, and speaking skills in Spanish through interpretive listening and reading, interpersonal communication, and presentational reading and writing. The course will also increase students' knowledge of the culture of the Spanish-speaking world.			

Spanish III			
Course #	1180		
Pre-requisite	B+ or higher in Spanish II Teacher recommendation		
Grades Available	11, 12	Elective	Yes
Credit	1.00	Suggested Tracks	2-Year College 4-Year College Honors
Course Length	Year	Fee	None
Description: Third course of a four-year program designed to develop students' reading, writing, listening, and speaking skills in Spanish through interpretive listening and reading, interpersonal communication, and presentational reading and writing. The course will also increase students' knowledge of the culture of the Spanish-speaking world.			

Spanish IV			
Course #	1190		
Pre-requisite	A- or higher in Spanish III Teacher recommendation		
Grades Available	12	Elective	Yes
Credit	1.00	Suggested Tracks	2-Year College 4-Year College Honors
Course Length	Year	Fee	None
Description: Final course of a four-year program designed to develop students' reading, writing, listening, and speaking skills in Spanish through interpretive listening and reading, interpersonal communication, and presentational reading and writing. The course will also increase students' knowledge of the culture of the Spanish-speaking world.			


TECHNOLOGY
COURSE DESCRIPTIONS

WEB DESIGN			
Course #	1601		
Pre-requisite	None		
Grades Available	9, 10, 11, 12	Elective	Yes
Credit	.50	Suggested Tracks	All
Course Length	Semester	Fee	None
Description: Students will learn the dynamics of the web environment while pursuing an in-depth study of Hypertext Markup Language (HTML). Students will create various websites using a text editor, such as Notepad, and also the Dreamweaver CS5 software. Students will also develop knowledge and skills in photo editing using the GIMP 2.8 software.			

COMPUTER APPLICATIONS IN THE WORKPLACE			★CCP
Course #	CPT 1250		
Pre-requisite	Must meet college partner requirements.		
Grades Available	10, 11, 12	Elective	Yes
Credit	3.00	Suggested Tracks	2-Year College 4-Year College Honors
Course Length	Semester	Fee	None
Description: Introduces students to essential concepts in computer terminology, hardware components, operating systems and software issues. The student will have hands-on introduction to word processing, spreadsheet, presentation and database software using the Windows operating environment. Students will be required to prepare letters, reports and other documents and will be required to import data between word processing and spreadsheet software applications. Proficiency exam options available. Some keyboard experience is recommended before taking this class.			

INTRODUCTION TO MICRO COMPUTER APPLICATIONS			★CCP
Course #	BCMA 1050		
Pre-requisite	Must meet college partner requirements		
Grades Available	10, 11, 12	Elective	Yes
Credit	3.00	Suggested Tracks	2-Year College 4-Year College Honors
Course Length	Semester	Fee	None
Description: Provides an in-depth introduction to the different types of software applications that are used today at home, school and by business and industry. Emphasis will not only be placed on acquiring new skills, but in applying them through the use of a variety of projects and case studies.			