

Classified/Non-Certified Employee Application  
**Crooksville Exempted Village School District**  
 4065 Ceramic Way  
 Crooksville, OH 43731  
 740-982-7040  
 FAX 740-982-3551

You may check more than one job. Would you be interested in substitute work? Circle:      Yes      No	
Cook	_____
Janitor	_____
Bus Driver	_____ *Bus Driver training and drug/alcohol screening required by transportation department
Office Help	_____
Preschool Aide	_____ License from ODE (aide)

Name \_\_\_\_\_

Address \_\_\_\_\_ City/State \_\_\_\_\_

Phone (home and/or cell) \_\_\_\_\_

Education: Name of High School \_\_\_\_\_

Name of College/Technical School \_\_\_\_\_

What date would you be available to begin work? \_\_\_\_\_

List any experiences, skills, or qualifications which you feel would qualify you for this work.

\_\_\_\_\_

\_\_\_\_\_

All potential candidates for employment are hereby notified that a criminal record check, including fingerprints, will be required of you should you come under final consideration for employment. A satisfactory criminal records check is a precondition for employment. Should you be hired, you will be required to submit your fingerprints to the Bureau of Criminal Identification and Investigation. Employment will be "conditional" pending receipt of the results of the BCI/FBI background check. If the criminal records check shows that the applicant has been convicted of, or pled guilty to, any charges which may keep you from being employed by a school district, he/she will not be employed by Crooksville Schools. Likewise, any applicant who fails or refuses to cooperate in a criminal records check will not be employed by Crooksville Schools.

List present and past employment:

\_\_\_\_\_

\_\_\_\_\_

Character References:	Name and Occupation	City	Phone
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\_\_\_\_\_

Employment References:

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My signature below authorizes Crooksville Exempted Village School District to conduct any investigation necessary to determine my qualifications for employment and authorizes release of information in connection with this application. I have read the information contained in the application carefully and certify that the information I have given is correct and complete. I understand that, if I am employed, false statements on this application shall be considered sufficient cause for dismissal. **Any person who knowingly makes a false statement is guilty of falsification under section 2921.13 of the revised code, which is a misdemeanor of the first degree.**

Signature of Applicant

Date

Crooksville Exempted Village School District is an equal opportunity employer fully and actively supporting equal opportunities for all persons, regardless of race, color, religion, sex, age, creed, national origin or disability.